

# Alderminster Parish Council Meeting

## Ordinary meeting

Wednesday 3<sup>rd</sup> June 2020

### To all members of the Council

You are summoned to attend a Zoom meeting on Wednesday 3<sup>rd</sup> June 2020 at 6.00pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact [alderminsterpc@gmail.com](mailto:alderminsterpc@gmail.com)

Members of the public wishing to attend are requested to apply to the clerk at least one day prior to the start of the meeting.

### Agenda

1. **Apologies:** to receive apologies.
2. **Declarations of interest:**  
Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.
3. **Questions from the public:** to receive any questions or presentation from the public present at the meeting including any items on the agenda. (Members of the public are limited to 3 minutes each).
4. **Minutes of the previous meetings:** to approve the minutes of the meeting on the 13<sup>th</sup> May 2020.
5. **Shipston Area Flood Action Group:** to receive a report from Mr Geoff Smith on the work of the Shipston Area Flood Action Group.
6. **GDPR:** to consider providing councillor and clerk email addresses in order to ensure compliance with Data Protection Regulations.

7. **Litter bin:** to consider requesting permission from Stratford District Council to purchase and install a new litter bin at the start of the footpath beside No. 1 Alderminster, at an estimated cost of £260.
8. **Financial Regulations:** to consider approving the suggested amendments to the Council's Financial Regulations (document previously circulated.)
9. **HSBC Safeguarding Review:** to receive a report from Cllr Melville on the progress of the review.
10. **District Councillor's report:**
11. **New Road telephone kiosk:** to begin discussions on the possibility of adopting the telephone box on New Road in the event of its being decommissioned.\*
12. **Clerk's updates:**
13. **Planning applications:** to consider any planning applications that may be received prior to the meeting.
14. **Accounts for payment and finance matters:**
  - i) The Bureau (website hosting) - £156.00
  - ii) Clerk's salary - £\*\*
  - iii) HMRC (income tax) - £\*\*
15. **To receive any correspondence:**
16. **Councillors' reports and items for future agenda:**
17. **Close of meeting.**



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\*Items marked with an \* are for discussion only